

**AGREEMENT TO PUBLISH STUDENT INFORMATION ON THE  
SCHOOL DEPARTMENT WEB SITE  
For the \_\_\_\_\_ School Year**

The District maintains an official web site to provide general information about the school system as well as information about educational programs, extracurricular activities, school events and student and staff achievements.

**[NOTE: Maine law provides that “personal information that identifies a student,” including full name, photograph, personal biography, e-mail address, home address, date of birth, social security number and parents’ name may not be posted without parental permission. If the District wants to publish other information considered “director information” under FERPA, that information should also be included here.]**

Maine law requires public schools to obtain written approval from parents/guardians prior to publishing personal information about students on the Internet. This form will authorize the School Department to publish the following:

- A. Full names of students in connection with class rosters, honor rolls, awards received, and team/extracurricular activity participant lists;
- B. Group and/or individual photographs of students; and
- C. Individual student or class work may be published on the School Department’s web site from time to time in accordance with established guidelines. Such work may include creative writing, research projects, art work, music, performances, and audiovisual presentations. All student work will include a copyright notice prohibiting the copying of such work without express written permission. Copies of the Board’s Web Site Policy and Guidelines are available at the Superintendent’s office, every school office, or on the School Department’s web site at [www.msad51.org](http://www.msad51.org).

**Please complete and return the agreement form on page 2 to the school office by \_\_\_\_\_.** This agreement will remain in effect for the entire \_\_\_\_\_ school year unless it is rescinded in writing. **If the form is not returned, no information about your child will be published on the District’s web site. If you have any questions, please contact \_\_\_\_\_.**

PARENT/GUARDIAN AGREEMENT FORM TO PUBLISH STUDENT  
INFORMATION ON THE SCHOOL DEPARTMENT WEB SITE

Name of Student: \_\_\_\_\_

Grade: \_\_\_\_\_

School: \_\_\_\_\_

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Name of  
Parent/Guardian: \_\_\_\_\_

I understand and agree that my child's name may appear on the School Department web site. I further understand and agree that photographs of my child and/or examples of my child's work may be used on the web site.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

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